POWERPOINT ACCESSIBILITY CHECKLIST

☐ Document title is set in properties.
☐ Every slide has a title.
☐ All slide titles are unique.
☐ Color used appropriately.
  o Contrast meets standard.
  o Not used alone to convey meaning
☐ Alternative Text is present and makes sense.
☐ Hyperlink text is meaningful.
☐ A logical reading order is assured.
☐ No animation or automatic transitions.