



# PowerPoint Accessibility QUICK CHECK

## POWERPOINT ACCESSIBILITY CHECKLIST

- Document title is set in properties.
- Every slide has a title.
- All slide titles are unique.
- Color used appropriately.
  - Contrast meets standard.
  - Not used alone to convey meaning
- Alternative Text is present and makes sense.
- Hyperlink text is meaningful.
- A logical reading order is assured.
- No animation or automatic transitions.